

RICHMOND SCHOOL BOARD OF TRUSTEES  
REGULAR MEETING  
December 14, 2023  
MINUTES

CALL TO ORDER     The meeting was called to order at 6:01 p.m. Led the flag salute.

MEMBERS PRESENT   Sadie Albonico, Adam Runyan, Nick McBride, Tracy Langslet

MEMBERS ABSENT   Daniel Bertotti

OTHERS PRESENT    Brian Boyer, Jeanette Goni, Shaun Giese, Jessica Solomon, Amy Matchniff

PUBLIC COMMENT    No Public Comment

**ANNUAL BOARD ORGANIZATION**

ELECTION OF  
PRESIDENT

3.1     MSCU (Runyan/Langslet) to elect Sadie Albonico as Board President.

ELECTION OF  
CLERK

3.2     MSCU (Runyan/Langslet) to elect Nick McBride as Clerk of the Board.

SIGNATURES

3.3     MSCU (McBride/Runyan) approved the verification of authorized signatures.

BOARD REP LASSEN  
CO COMMITTEE

3.4     MSCU (Runyan/McBride) approved Tracy Langslet as the Board Representative to elect members to the Lassen County Committee on School District Organization.

SECRETARY TO  
BOARD

3.5     MSCU (Langslet/McBride) appointed Brian Boyer as Secretary to the Board.

BOARD BYLAW  
9100

3.6     The Board reviewed **Board Bylaw 9100 Organization.** There were no changes.

BOARD BYLAW  
9320

3.7     The Board reviewed **Board Bylaw 9320, Meetings and Notices.** There were no changes.

2024 MEETING  
CALENDAR

3.8     MSCU (McBride/Langslet) approved the Board Meeting Calendar for 2024.

2024 AGENDA  
CALENDAR

3.9     MSCU (Langslet/Runyan) approved the Board Agenda Calendar for 2024.

SELPA REP

3.10    MSCU (Runyan/McBride) designated Brian Boyer as representative to the Lassen County SELPA

## AGENDA

## APPROVAL

MSCU (Runyan/McBride) approved the agenda.

**RCA**

## RCA REPORT

5.1.1 No Report

**Superintendent Report**

## SCHOOL

## UPDATES

- 5.2.1 The Superintendent updated the Board on the following:
- PLC's every other Wednesday going well
  - ELOP (3 non-instructional days during Winter Break)
  - Girls Basketball season has ended  
7<sup>th</sup> grade girls team placed 1<sup>st</sup> at the Janesville Tournament
  - Christmas Program scheduled for December 20<sup>th</sup>
  - ELOP during Thanksgiving Break (3 days)
  - Rebel News Report Online (Videography)
  - P.E. Testing

## CA HEALTHY KIDS

## SURVEY

- 5.2.2 The Superintendent reported that 5<sup>th</sup> and 7<sup>th</sup> grades are the minimum grades required to complete the survey. Grades 5 through 8 took the survey.

**Director of Buildings and Grounds**

## BLDG &amp; GROUNDS

## REPORT

- 5.3.1 Shaun Giese, Facility Manager, reported that the new custodian, Dylan Langston, was doing well. The storage containers have been organized. The shop is currently being cleaned up and organized. There was discussion regarding the condition of the modular ramps; specifically the classrooms for grades 6 through 8.

## KING CONSULTING

## PRESENTATION

- 5.3.2 April Thompson with King Consulting joined via Zoom to provide a presentation regarding funding for facilities. The State School Facility Program was the focus of the presentation. Ms. Thompson discussed processing timelines, calculating eligibility, processing and reporting, and reviewed the district's current Facility Master Plan 2020. Ms. Thompson recommended that the district should revisit the master plan.

**Certificated Staff and Classified Staff Report**

## CERTIFICATED

## STAFF

- 5.4.1 Jessica Solomon provided an update of academics and activities in grades TK/K through 8.

## CLASSIFIED

## STAFF

- 5.4.2 No Report

**Curriculum/Student Performance**

No Report

**Business**

## BOARD BYLAW

9320

7.1 Reviewed and discussed in Annual Board Organization of meeting.

1<sup>ST</sup> INTERIM

## BUDGET

7.2 Jeanette Goni reviewed the 1<sup>st</sup> Interim Budget for the 2023-24 school year.

## RESOLUTION

23/24-5

7.3 MSCU (Runyan/Langslet) approved **Resolution 23/24-5 - Approving Budget Revisions.**

## CLASSIFIED

SUNSHINE 24/25

7.4 (Langslet/Runyan) to approve the Richmond Classified Sunshine Letter regarding 24/25 negotiations.

Ayes - McBride, Runyan, Langslet  
 Abstain - Albonico

## KITCHEN CABINETS

## PURCHASES

7.5 Shaun provided quotes for the Board to review from Gold Run Cabinet &amp; Door and Home Depot. He recommended going with Gold Run Cabinet &amp; Door.

MSCU (McBride/Langslet) approved the purchase of Kitchen Cabinets up to \$20,000 with Gold Run Cabinet & Door.

## HIRE SPECIAL ED

## TEACHER

7.6 MSCU (Langslet/Albonico) approved to hire a Special Ed Teacher, Christina Blackburn, on a Short-Term Waiver.

**Minutes**

8.1 MSCU (Runyan/McBride) approved the minutes of the regular meeting on November 9, 2023.

**Policy**

9.1 MSCU (Runyan/Langslet) adopted Final Reading of Board Policy 2023 Updates

**E 1113-E(2)** District and School Websites**BP 1160** Political Processes**BP 1330** Use of School Facilities**AR 1330** Use of School Facilities**AR 3311** Bids**BP 3312** Contracts**BP 3460** Financial Reports and Accountability**BP 3551** Food Service Operations/Cafeteria Fund

<b>AR 3551</b>	Food Service Operations/Cafeteria Fund
<b>BP 4112.2</b>	Certification
<b>AR 4112.2</b>	Certification
<b>BP 4140</b>	Bargaining Units
<b>BP 4240</b>	Bargaining Units
<b>BP 4340</b>	Bargaining Units
<b>BP 4151</b>	Employee Compensation
<b>BP 4251</b>	Employee Compensation
<b>BP 4351</b>	Employee Compensation
<b>AR 4217.3</b>	Layoff/Rehire
<b>AR 4261.1</b>	Personal Illness/Injury Leave
<b>AR 4161.2</b>	Personal Leaves
<b>AR 4261.2</b>	Personal Leaves
<b>AR 4361.2</b>	Personal Leaves
<b>AR 4161.8</b>	Family Care and Medical Leave
<b>AR 4261.8</b>	Family Care and Medical Leave
<b>AR 4361.8</b>	Family Care and Medical Leave
<b>BP 5141.5</b>	Mental Health
<b>BP 5145.6</b>	Parent/Guardian Notifications
<b>E 5145.6-E(2)</b>	Parent/Guardian Notifications
<b>BP 6159.2</b>	Nonpublic, Nonsectarian School and Agency Services for Special Education
<b>AR 7140</b>	Architectural and Engineering Services
<b>BB 9124</b>	Attorney
<b>BB 9322</b>	Agenda/Meeting Materials

## Warrants

<b>10.1</b>	MSCU(McBride/Runyan) approved the warrant list(s) for December
	General: \$ 42,313.51
	Cafeteria: <u>6,404.49</u>
	<b>\$ 48,718.00</b>

## Correspondence

No Correspondence

## Information: Comments from Board Members

No Comments from Board Members

**Closed Session**

- 13.1 The Board met in Closed Session regarding Board Consideration of Appeal – Uniform Complaint (Board Policy/Administrative Regulation 1312.3)  
*The Board will hear and vote on whether to grant the appeal of Complaint regarding a Superintendent Level Response to a Confidential Uniform Complaint*
- 13.2 Pursuant to Government Code Section 54954.5, the Board met regarding Public Employee Evaluation of Performance  
- Superintendent/Principal

**Reconvene Open Session**

- 14.1 No Action Take in Closed Session

**ADJOURNMENT**

Having no further business, the regular meeting adjourned at 8:35 p.m.